

Town of Waterville - Historic Preservation Commission
April 27, 2021 Meeting Minutes

Members Present: Cathy Clark, Bruce Clark, Cathi Nelson, Dan Augustson, Jill Thompson, Kat Russell, Michelle Mires, Lisa Davies

Guests Present: Brenten and Matt; Plain Holding;

Director Dan Augustson opened the Zoom meeting at 5:33pm

Approval of Minutes: Meeting Minutes from the March 23, 2021 meeting were approved as written.

Report of Committees:

- **Directors: Dan.** No report.
- **Assistant to the Director: Pam.** No report.
- **Secretary: Cathi.** No report
- **Inventory: Cathy, Michelle.** See “New Business”.
- **Media: Cathy.** See “*Old Business; Masonry Workshop.*”
- **Town Government and Community Relations: Jill** update us on the new Town website. HPC members will be asked for a short “bio” for the website. Jill will communicate when this is needed.
- **Main Street Association:** Lisa updated us on the upcoming Community Wide Garage Sale on May 15. Over 30 have already signed up. Maps and lists of participants will be provided at the Main Street table in front of the Deli.
- **Training: Cathi.** See “Old Business”
- **Grants: Cathy, Cathi.** Grant applications have been shared with Plain Holding and Jessica Gray (Kneymeyers) and grant committee has offered assistance as needed.
- **Cultural Resource Specialist: Kat.** See “Old Business” ‘*Pioneer Park historic registry application*’ and “New Business” ‘*Progress on building/home inventory*’

OLD BUSINESS:

- **Update on review/edits of “Historic Overlay Districts” document that Planning and Zoning sent to HPC for comments – Jill**
 - Jill emailed the latest version of the Historic Overlay to all members earlier in the day. Planning/Zoning has reviewed and offered some suggestions for edits; HPC members are asked to read/review and bring edit ideas to the May 2021 meeting, where we will finalize language. Jill will ask Steve Smith (Town attorney) to review for legality of language prior to that May meeting.
- **Pioneer Park historic registry application status – Kat**
 - Kat is working on edits; the Waterville Museum will be removed from Pioneer Park application and will become its own application. More info/updates at the May 2021 meeting.
- **Final Masonry Workshop planning – Cathy, Cathi**
 - **Workshop Date:** Saturday, May 22.
 - **Time:** 10:00 am to 2:00 pm
 - **Workshop Location:** Alley behind Waterville library
 - **Invitations:** RSVPs so far: 5 participants. This does not include HPC members. Jill will create a flier to post around town that invites anyone interested to join the workshop. Total limit: 20 people.
 - **Refreshments:** Brenten (Plain Holding) and Yvonne (Coyote Pass) have offered to provide refreshments; Dan Augustson will coordinate refreshments.

NEW BUSINESS:

- **Progress on building/home inventory: Jill**
 - Ann Sharley has been working on our inventory; has completed the downtown buildings and will move on to 15 historic homes (list from Jill). Her report will be in digital format; is a portion of the inventory; HPC will need to complete inventory on each building once we receive Ann's work.
 - Discussion about what criteria we will use to narrow the list of historic houses. Kat reminded us that buildings only need to fit one criterion to be eligible.
 - Inventory Ideas: start by sorting by decade; begin with structures at least 100 years old and have original architectural integrity.
 - Jill will compile a list of houses in town that were built before 1920 for our next meeting.

The meeting was adjourned by Dan Augustson at 6:27 pm.

**NEXT HISTORICAL PRESERVATION COMMISSION MEETING WILL
BE VIA ZOOM ON TUESDAY, MAY 25, 2021 BEGINNING AT 5:30 PM.**