

**Town of Waterville, Washington
Request for Statements of Qualifications
For Engineering Services**

The Town of Waterville, Washington is requesting qualified engineers to submit Statements of Qualifications (SOQ) for providing engineering services related to the design and construction administration for sewer collection system improvements and wastewater treatment plant improvements as generally identified in the Town's Wastewater Treatment Engineering Report (April 2013). The Engineering Report is available for review at the Town Hall during business hours. Questions regarding this solicitation should be directed to Royal J. De Vaney, Mayor, at (509) 745-8871.

Consultant selection will be based on the following criteria: 1) firm experience; 2) proposed consultant team; 3) project understanding and approach; 4) past performance/references; 5) familiarity with community/local knowledge; and 6) application and administration experience with federally funded projects, specifically Washington State Community Development Block Grant (CDBG) program. Interviews may be held at the Town's discretion.

Firms desiring consideration shall submit seven copies of their SOQ to the Town of Waterville, PO Box 580/104 East Locust Street, Waterville, Washington 98858. Submittals must be received by **October 2, 2017**, no later than **5:00 p.m.** SOQs shall not exceed 25 total pages, excluding front and back covers.

Projects may be funded in part by the CDBG program, with federal funds provided by the U.S. Department of Housing and Urban Development. Other funding agencies may include USDA Rural Development, Washington State Department of Ecology, and other state and federal funding programs. As a result, a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and throughout the project. Minority and Women owned businesses are encouraged to submit an SOQ.

The Town of Waterville reserves the right to reject any and all SOQs and to waive irregularities and informalities in the submittal evaluation process. This solicitation does not bind the Town of Waterville to pay any costs incurred by respondents in the preparation and submission of an SOQ. This solicitation does not bind the Town of Waterville to accept or contract for any express or implied services.