

Town of Waterville
Council Minutes
September 5, 2017

Regular meeting was called to order by **Mayor De Vaney** at 6:30 p.m. A moment of silence was observed followed by The Pledge of Allegiance. Town Attorney Steve Smith and Councilmembers Munson, Smith, Driver, and Thompson were present. Councilmember Huber was absent as excused. A quorum was established.

- *Smith made a motion to approve the minutes of the August 21, 2017 regular Council meeting with a second from Thompson. Unanimous vote.*
- *August 2017 Payroll for \$34,332.19 (Wts. #7509, 7510 and Direct Deposit Payroll by EFT's) and September Accounts Payable for \$35,520.68 (Wts. #19610 – 19632) were approved for payment on a motion by Driver, and seconded by Thompson. Unanimously approved.*

POLICING REPORT / HUMANE SOCIETY REPORT

Policing Report

Council reviewed a written Policing Report submitted by the Douglas County Sheriff's Office listing policing activity for August 21 – 30, 2017.

PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS

Ordinance 2017 – 781: 2018 Water Rates

Ordinance 2017 – 782: 2018 Sewer Rates

Ordinances to be prepared and presented at a later date.

Councilmember Munson suggested that the new sewer rate ordinance include provisions for accounts that are discovered to have an undetected water leak over the winter months, since the new sewer rates will be based on winter water usage when meters are read each year in April.

BUDGET TIMELINE

Council reviewed the 2018 budget timeline as presented by Clerk-Treasurer Marsha Peterson.

- **Present Revenue Estimates** September 5, 2017

- **Council Workshop** Wednesday, September 27, 2017,
1:00 p.m.- 3:00 p.m., Town Hall

- **Public Hearing** October 16, 2017
Ad Valorem Tax & Ordinance
Estimated Revenue

- **Public Hearing** November 6, 2017
Preliminary Budget

- **Public Hearing** November 20, 2017
Final Budget Hearing

PRESENT REVENUES FOR 2018

Council reviewed a report of estimated revenues for 2018 as prepared by Clerk-Treasurer, Marsha Peterson.

FINALIZATION OF CAPITAL FACILITIES PLAN UPDATES 2018 – 2023

- *Council unanimously voted to approve the 2018 – 2023 Capital Facilities Plan on a motion by Thompson and a second from Smith.*

RAINIER STREET IRRIGATION LINE PROJECT UPDATE

Mayor De Vaney relayed that completion of the Rainier Street Irrigation Line Project will now depend on delivery and installation of a new vault lid and the electrical work. It was necessary to cast a third vault lid due to the fact that the replacement lid did not fit either.

CODE ENFORCEMENT REPORT – HUGH THEILER, CODE COMPLIANCE INSPECTOR

Douglas County Code Compliance Inspector, Hugh Theiler, presented a detailed report regarding code compliance issues within the Town. Theiler reported two long-standing issues were yet to be resolved due to either lack of compliance by the property owner or hesitation upon the Town to proceed with code enforcement to the fullest. Theiler explained the step-by-step process of code enforcement, and will continue to report to Council on any open cases.

COMMITTEE REPORTS

No reports.

MAYOR'S REPORT

.....**Mayor De Vaney** presented Council with the “*Interlocal Agreement between the Town of Waterville and Public Utility District No. 1 Douglas County for Purchase and Replacement of Street Light Fixtures*”.

- *Munson* made a motion authorizing **Mayor De Vaney** to sign the “*Interlocal Agreement between the Town of Waterville and Public Utility District No. 1 Douglas County for Purchase and Replacement of Street Light Fixtures*” provided Town Attorney Steve Smith reviewed and approved the Agreement. Driver seconded. Unanimous vote.

- *The meeting was adjourned at 7:31 p.m. on a motion from Smith and a second from Driver. Unanimous vote.*

ROYAL J. De VANEY, MAYOR

MARSHA L. PETERSON, CLERK-TREASURER